

Take the next step IN YOUR BUSINESS CAREER.

Applicants to the [online MBA program](#) are required to submit the following materials and meet the following requirements before the designated application deadline:

- ☐ Completed [online application form](#)
- ☐ **Bachelor's degree** from an accredited institution or equivalent
 - GPA of 3.0 or higher (on a 4.0 scale) is preferred
- ☐ **Executive Assessment score** or waiver:
 - Under special circumstances, candidates may request an Executive Assessment waiver. Please contact your admissions outreach advisor for more information
- ☐ Professional **resume or CV**
 - Two years or more work experience preferred
- ☐ **Official transcripts:** Copies of official transcripts are acceptable for admissions purposes
 - Advising Report forms or web-based transcript information will not be accepted
 - Official transcripts are required prior to the second semester. An enrollment hold is placed on students who do not have official transcripts on file and they won't be able to enroll for their second semester

Parchment or electronic transcripts received from the school are considered official and can be submitted to graduateadm@ku.edu or to the physical address below:

KU Visitor Center Graduate Admissions
1502 Iowa St.
Lawrence, KS 66045

- ☐ **Personal statement** between 600 and 1,000 words that addresses how this program is going to enhance your career and why you chose the University of Kansas
- ☐ **Two letters of recommendation** from professional or academic references
- ☐ **Application fee:** \$65 for U.S. residents, \$85 for international applicants
- ☐ [Proof of English proficiency](#) (for non-native English-speaking applicants)